

## WWYC MEMBER ORIENTATION

*Welcome to the Walla Walla Yacht Club. We hope you will enjoy your time at the Club and join in the activities. When you join the Club you agree to follow the By-laws and to fulfill your financial obligations. We all want to be good boating neighbors.*

### When you join:

- You purchase one share of stock. You also pay the initiation fees, membership dues, and moorage for your boat or boat house. Yearly fees are due and payable in January and must be paid by February 28 or you risk loosing your membership. **All other fees carry a \$25 late fee if not paid on time.** There is also a reduced membership fee for joining after October 1 of each year.
- If there are any assessments at the time you join, you will be required to pay this amount.
- Since this is YOUR CLUB, you agree to provide 20 hours of work annually to maintain the facilities or you will pay \$20.00/hour for any hours not worked. If you resign from the Club you owe for any remaining work hours not worked as they are part of your annual obligation. November 1<sup>st</sup> all members are billed for any unworked hours and other outstanding expenses. These must be paid by November 30<sup>th</sup>. Also, if you do resign, we ask you to let us know officially with a letter of resignation so we can keep our records correct.
- You will receive a Membership Notebook containing a copy of the Bylaws and Standing Rules. You will also receive a burgee, a membership card and two keys which open the gates and Clubhouse doors.
- Membership is limited to your immediate family living at home under 22. You may have guests but we ask that they sign our Guest Book and that you be present when they are at the Club.
- Children under 16 may not to be at the Club without the adult members' supervision.

### Who do I contact?

*(See the newsletter or our web site ([www.wwyc.info](http://www.wwyc.info)) for a current list of Officers and Board Members)*

- The Commodore:
  - Work Hours – When you join you will be assigned to a work crew. If you have questions contact your work crew leader.
  - If you have other questions not answered by the work crew leader, please contact the Commodore
- The Vice Commodore:
  - Moorage – The Vice Commodore assigns moorage. If you wish to change, or intend to buy a larger boat, contact him to make arrangements. You will need to be on a waiting list.

- The Treasurer:
  - The Treasurer sends out all billings, charges for keys – to gates & gas pumps.
  - The Treasurer also records work hours.
- The Secretary
  - Membership information and applications

## **SPECIFIC INFORMATION**

### **Social Events**

- There are four General Membership Meetings per Year (March, June, September, and November).
- Environmental Weekend – donated hours to clean up the grounds around the Club (Spring)
- Christmas Party – 1<sup>st</sup> Saturday night in December
- Other special events as planned

### **Committees**

- Work Crew Leaders – The Commodore may appoint members to be in charge of different areas of responsibility for Club maintenance & projects, as previously noted.
- Social Committee Chairman – Coordinates social functions and helps to enlist other Club members to help with activities.
- Calling Committees – They call members to see if they will be at events – knowing the number of members and guests attending helps the cooks plan the quantities.
- First Mates' Club – Fund raising for Clubhouse. All funds from membership meeting dinners go into these savings. Ladies meet once a year after the first General Membership Meeting to select projects.
- Newsletter – published once a month, generally on the 1<sup>st</sup>.
- Clubhouse Supplies – An assigned member purchases disposable supplies used in Clubhouse.

### **Work Hours**

- A maximum of 20 hours can be earned in each year. There are no carry-overs.
- It is the **member's responsibility** to fulfill this requirement by attending scheduled work parties or contacting the Commodore to make other arrangements.
- If you wish to have help with work hours, other than your immediate family, you must contact the Commodore for approval.
- The work hour year is from November 1<sup>st</sup> through October 31<sup>st</sup> of each calendar year. Those hours that are not worked are billed November 1 and are due by November 30 or the late fee is applied. Should you resign from the Club, the work obligation still exists.

### Keys & Gates

- The two keys you receive will open the north and south doors of the Clubhouse. They will also open the main gate padlock, and the padlock on the two ramps.
- The outside bathroom door (men's bathroom) is latched only from within, not with a key.
- All bathroom doors are padlocked after the Clubhouse is winterized.
- Replacement Clubhouse keys are \$20 each. Contact the Secretary for the keys.
- A gas key can be obtained for \$25 deposit by contacting the Treasurer.

### Gas Purchase

- Gas is available at the Club for 10% above our cost at the latest refilling of the gas tank.
- The caretaker will pump the gas if you choose not to get a key. He is not available on weekends.
- If the caretaker isn't available, you may find another member with a key and pay him directly.
- Gas will be billed 3 times a year. Payment should be within 30 days or a late fee applies.

### Guests

- Your friends are welcome – but you must accompany them. They are not to be here without you. If they arrive before you they should notify the Caretaker or another member present. They should also sign in the guest book in the Clubhouse.
- If you have over 20 guests and you wish to use the Clubhouse for a private occasion, this is considered a large group and prior arrangements should be made with the Board. There is a \$25 cleaning deposit for the use of the Clubroom for large groups. This is to make sure that there will not be more than 1 large group using the Club facilities and conflicts can be minimized.

### Moorage

- Current members can request changes by contacting the Vice Commodore.
- Current members have priority over new members joining for changes in slip assignments
- The Board reserves the right to make moorage changes.
- Open Slips: If you plan on purchasing a larger boat, contact the Vice Commodore **before** bringing the boat to the Club to be certain space is available. If you wish electricity for the winter, you can request a meter.
- Boat Houses: (see standing rules)
  - Boathouses must be firmly attached with irons and safety chains.
  - Boathouses must have a water shut-off valve outside the boathouse.
  - Boathouses electricity is metered and billed three times per year.
  - Boathouses must have sufficient flotation so as to not put pressure on the main docks or to be a hazard to neighboring boathouses.
- Dry storage on the upper lot is for only one trailer per membership with or without a boat, as space is available.

### **Parking – Car, Boat Trailers, & RVs**

- Parking by the Clubhouse is for loading and unloading only, or for handicap use.
- Cars should be parked in the upper lot, east side near tree line.
- When driving in the upper lot - be aware of sprinkler heads in the grassy areas.
- RV's can be used at the Club but may not be left unattended overnight.
- Boat trailers are parked in a line on the east side.
- Contact the Caretaker regarding where to park if you have any questions.

### **Pets**

- Pets must be under the physical control of the owner at all times. Physical control is defined as on a leash, in the arms of the owner, in the owner's boat or boat house, or at heel. Pets are not to be allowed to roam freely on the grounds or the docks.
- Owners of pets are responsible for the actions of their pets, including cleaning up after them. Pet waste shall be disposed of in the main dumpster.
- Pets are not allowed in the Club house.

### **Docks**

- Please keep the walkway clear at all times.
- We provide two BBQs on the dock by the Clubhouse. Use of private BBQs is not allowed due to fire danger.
- Dock boxes are allowed but should not be in the way of passage and be of reasonable size.
- Boats must be tied securely including the use of spring lines. Polypropylene lines rot quickly and may not be used.

### **Clubhouse**

- The Clubhouse is for all our use so we ask that all members be courteous, share the space and clean up after yourselves.
- The Club supplies in the brown cupboard are for membership meetings only. Plastic silverware is also reserved for meetings. Napkins, paper plates, and other supplies under the counter are for member's use.
- Coffee is available at the Bunn coffee maker. Tea and hot chocolate are also available.
- Members may not stay overnight in the Clubhouse as it is a group area.
- Be considerate of others – both in space – and noise!
- Refrigerators are shared. Mark your items with your name. Be sure to clean them out before you go home.
- Refrigerators inside the Clubhouse are not for pop/beer storage. There is an outside refrigerator for this which you can use.
- Garbage cans are provided for use while in the kitchen. Carry all other garbage from your boat or boathouse to the dumpster on the hill.
- Outside chairs are to be used in front of the Clubhouse only, not on the docks for your own use.

- Please crush and save aluminum cans. There is a container by the BBQ for this use.
- BBQ – for all to use.
  - Clean after each use.
  - Turn off the propane at the tank after each use.
  - If you are running low, go into the Clubhouse and call the designated member who will refill on his next trip to the Club. See the Club calendar for who is responsible for propane refills. It is also posted on a bulletin board. Anticipate future needs!!!
  - There will be no “emergency trips” for refills.
- Please put the shower room rug over shower stall to dry when you are finished.
- Do not leave your personal belongings in the shower room. There is a shelf for day use.
- Tables in Clubroom may be re-arranged but please straighten before you go.
- Supplies – there is a list of supplies that the Club will purchase. If you see we are running out of something, mark it on the list in the kitchen – or call and leave a message on the supply buyer’s answering machine (The buyer’s name and phone number to call will be in the kitchen on the bulletin board above phone.) If a supply is not available on that list, donations will be appreciated.
- Water: the cold water in the kitchen is filtered. There is also a spigot on the ice machine that provides good filtered water.
- All other water lines, including on the docks, have also has a high salt content due to a water softener. In the winter there is a large orange water container that has fresh water. Please use it as you need it.

**Phone, Intercom, and VHF Use:**

- Club members may make long distance calls by charging to their own home/cards.
- Calls to the Tri Cities are within our calling area and are at no charge.
- Use the intercom to contact the caretaker if the call is for him. He will call to the Club if the phone is for a Club member. Intercom Lock – be sure this is not selected. It leaves the lines open.
- There is a VHF radio in the kitchen that is for safety use. Please keep it on Channel 16. Many boats in the Club also monitor Channel 68.

**Please refer to our Bylaws and Standing Rules for more detailed information**